

INSTRUCTIONS FOR STUDENT LOGIN CREDENTIALS

- 1. Once the student registers, the student is expected to remember the login credentials (MAKE A NOTE OF IT). Use the same login credential to check the status of the application periodically.**
- 2. For better performance use Google Chrome browser.**
- 3.If session expires after payment, Please login and go to Print Details page.**

Important instructions and parent's undertaking :

1. Admissions are solely at the discretion of the management and admission committee
 2. Seats are limited. Parents are advised to seek admission in other schools also.
 3. The duly filled in application form has to be submitted at the admission counter in the school office according to the dates mentioned.
 4. Incomplete application will not be considered
5. It is mandatory to submit the **attested copies of the following documents:**
 - a. Birth certificate of the applicant (child) issued by the corporation with the applicant's name on it should be in English.
 - b. Caste certificate specifying the category of the applicant (wherever applicable)
 - c. If the applicant is a Catholic, baptism certificate, along with a letter from the parish priest stating that the parents belong to his parish.
 - d. If the applicant is a Christian belonging to different denominations, a letter from the pastor of the church stating that the parents belong to the church.
 - e. Proof of residential address (copy of aadhar card/ voter ID card/ passport/ electricity bill/ waterbill/gas bill) inaccurate and incomplete proof of residence is subject to disqualification.
6. Status of the application will be informed by email on the dates mentioned (applicants who have been shortlisted as well as those who have not)
 7. Preliminary interaction for admission of the shortlisted applicant must be attended by the parents as well as the applicant, failing which it will be deemed that you are not interested in the enrollment.
 8. Attested photocopy of the applicants Aadhar card needs to be attached along with the application if available.
 9. The application form must be handwritten in block letters.
 10. Kindly Click 'print' after payment before closing the tab.

- It is mandatory to fill place of work/ company/ organization/annual income in the respective fields.
- Any enquiries about admission in person will not be entertained.
- As per its policy, Mount Carmel Central School **does not accept donations for seats.**
- Recommendations in any form will be considered as a disqualification for admission.

Please note: The duly filled form of the selected candidates along with all the requisite documents for the application need to be submitted in school on the given dates. (Document verification dates will be intimated to the accepted candidates after the last day of the application process) Kindly attach the registration fee receipt.

Registration Fee is not Refundable.

We/ I have read the instructions mentioned above and have filled the admission form with facts to the best of our/my knowledge. We/ have enclosed the required documents and will comply with the decision taken by the management and admission committee with regard to the admission process. We/ I understand that an incomplete application will be subjected to rejection. We understand that the decision of the management and admission committee is final and binding.